



**SportCheer England minutes  
AGM 14/12/2020  
Minutes approved 08/01/21**

**1. Welcome** by Joanna Gamper Cuthbert (JGC)

- JGC to chair the meeting
- Notice of this AGM was served to the committee on the 16/11/2020
- The minutes of this meeting were taken by Amanda Fairhall and will be published on the SCE website.

**2. Directors Report** by JGC

Introduction to the committee / current committee composition:

Angela Green (AG); Director At Large

Amanda Fairhall (AF); Director At Large

Joanna Gamper Cuthbert (JGC); Chair

Marie-Claire Gane (MCG); Safeguarding Officer (Family and Children's Barrister)

Jeff Cespon (JC); Athlete Representative

Jane Wood (JW); West Midlands and North West Representative

Anna Mead (AM); East Midlands and East of England Representative

Rob Horton (RH); South West and South East, inclusive of London Representative

Lisa-Marie Trory (LMT); Yorkshire, Humber and the North East Representative

Directors At Large were appointed by the International Cheer Union (the international governing body)

Chair and Safeguarding Officers were appointed by application and interview process based on qualifications and experience.

Regional Representatives and Athlete Representatives were appointed following a nomination and voting process, whereby Cheerleading programmes who had registered their email address with SportCheer England were allowed 1 x vote per programme per rep position.

**3. Financial Report** by JGC

SportCheer England is registered as a Company Limited by Guarantee. The company is not yet trading and therefore there is no profit or loss balance sheet. Any costs that have been occurred this year (such as website, travel expenses for meetings etc) have been covered personally by individual committee members.

**4. Auditors Report** by JGC

As there has been no trading this year, there is no auditors report.

Over the next 6 months, SportCheer England will obtain and compare 3 quotes from different auditors, in order to select the most appropriate for the organisation and produce an audit for the next AGM.

## **5. Covid update (RTP) by AG**

- Acknowledgement of the devastation Covid restrictions has created for our community, the sport and gyms
- Acknowledgement of the hard work of programmes to take training online
- Brief review of the RTP Guidance Document submission process to the DCMS and Public Health England, and follow-up amendments following the introduction of the Tier System

## **6. Safeguarding report by MCG**

Whilst appointed as Safeguarding Lead, MCG has received 9 referrals.

- 3 have concluded with No Further Action
- 3 have concluded with advice given/action taken.
- 3 matters ongoing.

Over summer MCG and JGC ran the “Keeping Athletes Safe” seminar, which was free for coaches to attend. Due to demand, two sessions took place (one in May, one in July). This focussed on safeguarding policies in your gym/club and a helpful exercise on how to improve existing policies.

The SportCheer England Safeguarding Policy is now ready to go live on the SportCheer England Website. As part of the policy, SportCheer England is working toward the Standards for Safeguarding and Protecting Children in Sport Framework, expected of NGBS:

1. Policy and procedures for responding to concerns
2. Operating systems
3. Prevention
4. Codes of ethics and conduct
5. Equity
6. Communication
7. Education and training
8. Access to advice and support
9. Implementation and monitoring
10. Influencing

All coaches should be mindful of new guidance from the Department for Education, which sets out how we can keep children safe in community activities and after school settings for “out of school” setting. This is guidance, and is not mandatory, but can assist those who run clubs to keep in line with good practice:

<https://www.gov.uk/government/publications/keeping-children-safe-in-out-of-school-settings-code-of-practice/keeping-children-safe-during-community-activities-after-school-clubs-and-tuition-non-statutory-guidance-for-providers-running-out-of-school-settings#section-2-safeguarding-and-child-protection>

## **7. Update meeting to follow AGM by JGC**

Following this AGM there will be an end of year meeting, where the committee will review this year’s activities and aims going forward with regards to the structuring of

the organisation and application to Sport England for recognition. This meeting will be recorded, and a copy of the recording will be made available on the SportCheer England website, following the meeting.

**8. AOB**  
None

**9. Close**